

CARLIN & SHAPIRO, P.A.

Attorneys at Law

LIST OF DOCUMENTATION TO PROVIDE FOR MAINECARE APPLICATION

- CARDS AND ID'S:** Provide copies of the back & front of the following cards for applicant (and spouse):
 - Social Security Card
 - Medicare Card
 - Supplemental Insurance Card (e.g. Anthem, AARP, etc.)
 - Copy of Driver's License
- BIRTH CERTIFICATE**
- HEALTH INSURANCE:** You must provide verification of the monthly health insurance premium payment for the applicant. (copy of payment book/bill or copy of cancelled check)
- POWER OF ATTORNEY or LETTERS OF GUARDIANSHIP/CONSERVATORSHIP**
- LIFE INSURANCE POLICIES:** You must provide verification of the current cash surrender value and face value of all life insurance policies in applicant's name (and spouse's name).
- PRE-PAID BURIAL:** Provide a copy of the irrevocable mortuary trust and/or burial plot information for applicant (and spouse), including verification of payment.
- INCOME:** You must provide proof of all *gross* income that the applicant (and spouse) currently receive, including:

Social Security Income	Pension Income
Annuity Income	SSI/SSDI income
VA Income	Rental Income
Trust Income	Dividend Income
Interest Income	
- TAX RETURNS:** Five years of tax returns.
- REAL AND PERSONAL PROPERTY:** Provide proof of all personal property and real property owned by applicant (and applicant's spouse) during **5 years prior to date of application**. If the property was sold, then you need to provide proof of sale (e.g. settlement statement). This includes, but is not limited to:
 - Deeds to real property;
 - Title and book value of cars, boats, trailers, etc.
- LIQUID ASSETS:** You must provide copies of financial statements for all open or closed investments and accounts that were held by applicant and/or applicant's spouse during the **five years prior to date of application**, including:

All bank accounts	Certificates of Deposit
Cash	Stocks/ Savings Bonds
Annuities	Trust funds
Investment accounts	
- SPOUSAL ALLOCATION:** The community spouse may be eligible for an allocation of the income of an applicant for nursing home care. Proof of the following expenses may have to be provided:

Rent or mortgage payment	Property taxes/ House insurance premium
Cost of heat/oil/water/electricity	Telephone bills
Sewer payment	Trash collection payment

178 MIDDLE STREET SUITE 401
PORTLAND, MAINE 04101
P: 207.775.2882 F: 207.775.2727